The School District of the City of York
"Great Expectations: Failure is Not an Option"

CAFETERIA AND FOOD SERVICES COMMITTEE

August 8, 2011

AGENDA

1. ROLL CALL

   Beverly Atwater, Chairperson
   Margie Orr
   Sandie Walker

2. Operation and Financial Report – Mr. James R. Brady, Jr.

3. Any other business to come before the committee.

4. Adjournment

APPROVED
8/4/11
Date
Deborah L. Fatham, Ed.D.
Signature

August 1, 2011

Kenneth Medina
Director of Business and Finance
31 N. Pershing Avenue
York, PA 17401

Dear Mr. Kenneth Medina:

Enclosed is our report for the month of July 2011:

1. Summer Lunch is in full swing with 14 sites and we average 525 meals per day.

2. Attached as Enclosure 1 is a sample copy of the Supplier Certification Letter which was sent to all suppliers from whom we purchase food and services. A signed copy for the 2010/2011 school year is on file in the Food Service Office.

3. Enclosure 2 is the Year-End Report.

Thank you,

_____
James R. Brady, Jr.
Support Services Director

SCHOOL DISTRICT OF THE CITY OF YORK
FOOD SERVICE DEPARTMENT

	FORECAST 2010-11 SCHOOL YTD	ACTUAL 2010-11 SCHOOL YTD	VARIANCE YEAR TO DATE
SERVING DAYS	213	215	2
TOTAL MEALS SERVEI	1,618,955	1,642,708	23,753
CASH SALES/OTHER I	$ 561,100	$ 445,552	$ (115,548)
STATE/FEDERAL REIM	3,555,148	3,621,782	66,634
TOTAL INCOME	$ 4,116,248	$ 4,067,334	$ (48,914)
FOOD COST	$ 1,380,102	$ 1,402,210	$ 22,108
LABOR COST	2,213,861	2,153,813	(60,048)
DIRECT COST	390,726	358,359	(32,367)
ADMINISTRATIVE COS	81,143	58,879 81,143	-
MANAGEMENT FEE	47,116	48,300	1,184
TOTAL	$ 4,112,948	$ 4,102,704	$ (69,123)
SURPLUS (LOSS)	$ 3,300	$ (35,370)	$ (38,670)
COMMODITY VALUE	213,808	134,325	$ 79,483

DATE 7/1/2011

FORECAST 2010-11 TOTAL
213
1,618,955
561,100
3,555,148
4,116,248
1,380,100
2,213,726
390,662
81,805
47,117
$ 4,113,410
$ 2,838
213,806

Labor Study
April 2011
breakfast 19
lunch 19 Operating Days 18 at Lincoln

School	Meals	# Served	Avg days	Avg meal /day	Total	Present Labor Hours	Recomd Labor	Hours	Meals/ Labor Hour	Recomd Meals/Labor Hour	Enrollment	Participation
Davis	B	2617 / 19		138 /2	69						414	33%
	L	7152 / 19			376							91%
	T				445	21	25 to	29	21.2	14		
Devers	B	4093 / 19		215 /2	108						487	44%
	L	7994 / 19			421							86%
	T				528	22	40 to	43	24.0	16		
Ferguson	B	5038 / 19		265 /2	133						568	47%
	L	9396 / 19			495							87%
	T				627	24.5	29 to	32	25.6	14		
Goode	B	5158 / 19		271 /2	136						544	50%
	L	9103 / 19			479							88%
	T				615	26	43 to	50	23.6	16		
Jackson	B	3791 / 19		200 /2	100						455	44%
	L	7102 / 19			374							82%
	T				474	21.5	32 to	35	22.0	14		
Lincoln*	B	6979 / 18		388 /2	194						714	54%
	L	12188 / 18			677							95%
	T				871	26	43 to	50	33.5	16		
McKinley	B	2878 / 19		151 /2	76						400	38%
	L	5319 / 19			280							70%
	T				356	21.0	32 to	35	16.9	15		
Elementary	B	30554 / 19		1608 /2	804							45%
Totals	L	58254 / 19			3066							86%
	T				3870	162.0	244 to	274	23.9	15	3582	

Smith	B	3357 / 19	177 /2	88					659	27%
	L	11593 / 19		610						93%
	A	2696.00 / 19	142 /2	70.9						
	T			769	41.5	50 to 60	18.5	18		
Hann. Penn	B	6195 / 19	326 /2	163					801	41%
	L	19787 / 19		1041						130%
	A	4408 / 19	232 /2	116						
	T			1320	60	60 to 70	22.0	20		
Wm Penn	B	5628 / 19	296 /2	148					1065	28%
	L	12431 / 19		654						61%
	A	1836.00 / 19	96.6 /2	48.3						
	S	10166.00 / 19	535 /2	268						
	T			1118	112	115 to 120	10.0	21		
Secondary Totals	B	15180 / 19	799 /2	399					2525	32%
	L	43811 / 19		2306						91%
	A	8940.00 / 19	471 /2	235						
	S	10166.00 / 19	535 /2	268						
	T			2941	213.5	225 to 250	13.8	19.7		
District Totals	B	45734 / 19	2407 /2	1204					6107	39%
	L	102065 / 19		5372						88%
	A	8940.00 / 19	471 /2	235						
	S	10166.00 / 19	535	268						
	T			7078	375.5	469 to 524	18.8	17.9		

**Meal equivalents include breakfast and ala cart sales. Two (2) breakfasts equate to one lunch . Ala carte sales of $2.00 equate to one lunch.

***The conventional system is preparation of food from raw ingredients on the premises to finished product (using some bakery bread and prepared pizza and washing dishes).

B= breakfast L= lunch A= ala carte S= special functions T= total

Adapted from: Pannell, School Food Management, (Van Nostrand Reinhold, 1990).

TO: Kenneth Medina

FROM: James R. Brady, Jr.

SUBJECT: End of Year Review

DATE: July 15, 2011

I would like to take this opportunity to thank the York City School District, the Board of Directors, and Administrators for the thirty years of partnership with ARAMARK in the Food Service Department. We take this time to reflect on the 2010/11 school year. It has been a great success, even with the rise in food and benefit cost. We have served 1,642,708 meals and have a deficit of ($35,370) after the month end adjustment in June. Considering the number of meals served and the volume of revenue the school's food service department had no major problems.

Here are some of the highlights and successes we have enjoyed during this school year:

1. The monthly Ace Nutrition Program in the Elementary Schools were fun and educational for our students.

2. Visiting Chef Program at all of the Elementary Schools.

3. Throughout the year, the Food Service Department provided support for a total of four hundred fifty-six (456) special function activities.

During the 2010/11 School Year, the Food Service Department replaced with new equipment the following:

1. Floor repairs at William Penn.
2. Food Transportation Containers.
3. Rolling carts for all buildings.

Year-to-date versus actual and prior year figures is as follows:

	2009/10	2010/11	Variance
Meals	1,641,953	1,642,708	755
Top Line Sales	$4,089,665	$4,067,334	(22,331)
Food Cost	$1,332,816	$1,402,210	69,394
Return	$ 122,298	$ (35,370)	(158,018)

The York City School District Food Service Department has grown by 1% in total managed volume sales from the prior year.

Events and training that we are looking forward to doing in the next school year are:

- Continue with monthly Safety Meetings.
- Quarterly meetings with the Parent/Teacher/Student Food Advisory Committee.
- A meeting with Chief Cooks every other month for training and information sharing.
- Ace Nutrition Program Promotions in the Elementary Schools and impact promotion in the Secondary Schools.
- Traditional Holiday Meals.
- In the spring of 2012, 9th Annual Employee Family Picnic will be held.
- Serve Safe training for the new Chief Cooks & Assistant Chief Cooks.
- Visiting Chef Program in the Elementary Schools.
- Action Stations in the Secondary Schools.
- Reopening Dish rooms in order to be a green School District

Attachment No. 1 is a Labor Study for the month of April 2011.
Attachment No. 2 is a Visiting Chef flyer for the 2011/2012 school year

James R. Brady, Jr.
School Support Services Director

cc: Christopher Lee
cc: Doug Kauffman