SCHOOL DISTRICT OF THE CITY OF YORK

DRAFT 4/23/14

SECTION: PUPILS

TITLE: PROMOTION AND RETENTION

ADOPTED: November 16, 2005

REVISED: June 19, 2013

	215. PROMOTION AND RETENTION
1. Purpose	The Board recognizes that the emotional, social, physical and educational development of students will vary and that students should be placed in the educational setting most appropriate to their needs. The district will establish and maintain high standards for each grade and monitor student achievement in a continuous and systematic manner.
2. Authority SC 1531, 1532 Title 22 Sec. 4.42	The Board establishes that each student shall be moved forward in a continuous pattern of achievement and development that corresponds with the student's development, the system of grade levels, and attainment of the academic standards established for each grade.
SC 1532 Pol. 213	A student shall be promoted when s/he has successfully completed the curriculum requirements and has achieved the academic standards established for the present level, based on the professional judgement of the teachers and the results of assessments. A student shall earn the right to advance to the next grade by demonstrating mastery of the required skills and knowledge.
3. Delegation of Responsibility Title 22 Sec. 4.12, 4.13	The Superintendent or designee shall develop regulations for promotion and retention of students which assure that every effort will be made to remediate the student's difficulties before the student is retained.
SC 1532	The recommendation of the classroom teacher shall be required for promotion or retention of a student. The building principal in collaboration with the Comprehensive Student Support Team (CSST) shall be assigned the final responsibility for determining the promotion or retention of each student.
4. Guidelines	In all cases of retention, the parents/guardians shall be fully involved and informed throughout the process. Parents/Guardians and students shall be informed of the possibility of retention of a student well in advance. Academic achievement, attitude, effort, work habits, behavior, attendance and other factors related to learning shall be evaluated regularly and

	communicated to students and parents/guardians. The district shall utilize multiple measures of academic performance as determinants in promotion and retention decisions. Progress toward high school graduation shall be based on the student's ability to achieve the established academic standards and pass the required subjects and electives necessary to earn the number of credits mandated by the Board for graduation. <u>Retention in Grade K-8</u> Students should be placed at the grade level that is academically, socially and emotionally appropriate. The educational program shall provide for continuous progress of children from grade to grade. The following premises form the basis for the retention policy of the School District of the City of York: 1. Early identification of learning difficulties is essential in order to provide prompt, effective intervention and avoid the pattern of failure. 2. Appropriate interventions will be implemented and documented prior to consideration of retention, through the RTII process. (CSST) 3. Parents/Guardians will be notified, at a minimum, on a quarterly basis of any student failures in the form of interim progress reports and report cards. 4. Any student with failing grades academic difficulties as identified by the CSST, will be required to attend extended learning opportunities throughout the school year. If the student fails to attend the required extended learning opportunities, s/he may not be permitted to attend Summer Program/Summer School. 5. Parents/Guardians should be informed that their child is being considered for retention at the earliest possible time after adequate documentation has been collected. Parents/Guardians should be informed by written notification no later than May 15. 6. When the retention of a student is necessary, the decision will be made on the basis of achievement, grade-level competency and judgment of educators and parents/guardians through the CSST process. Before a retention decision is considered final, notification to the parent/guardian must be made by the building principal or his/her designee.
Pol. 212	

~~A student will be considered for retention if the student has a final grade of "F" in any subject.~~

7. On the recommendation of the CSST, students with academic difficulties may be required to attend a mandatory summer academic program.

8. Students who fail to attend SAIP may be referred to the Cornerstone program for the following school year.

Limits of Retention

No student shall be retained more than once at any grade level or twice for grades K-8. ~~Any student for retention for a second time must be referred to the Comprehensive Student Support Team (CSST).~~

Appeal

In cases of disagreement, an appeal may be made to the Superintendent or designee.

Promotion in Grades 9-12

Students must pass at least the following minimum numbers of credits for promotion:

FROM	TO	MINIMUM NUMBER OF CREDITS	
		~~2004 & 2005~~	~~2006 & Thereafter~~
9th	10th Grade	5	~~6~~
10th	11th Grade	10	~~12~~
11th	12th Grade	15	~~18~~
12th	Graduate	Minimum = 22	~~Minimum = 26~~

School Code
1531, 1532, 1611, 1613

PA Code
Title 22
Sec. 4.12, 4.13, 4.42